

# WARREN TOWNSHIP SCHOOLS

Board of Education Meeting \* February 10, 2020 \* 7:00 PM  
Mount Horeb School

I. Call to Order and Statement of Presiding Officer Christian Bellmann, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 7, 2020. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Aaron Bellish	___ David Brezee	___ Marc Franco
___ Christian Bellmann	___ Susie Chu	___ Ayanna Taylor-Venson
___ Mark Bisci	___ Lisa DiMaggio	___ Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private sessions minutes of the January 27, 2020 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

Total # of Determined Bullying Incidents:

1

0

· Suspension Report

In School:

Out of School:

0

0

· Fire Drills

ALT  
January 9

Central  
January 6

Mt. Horeb  
January 22

Woodland  
January 10

Middle  
January 10

· Security Drills

ALT  
January 27  
Sheltering In

Central  
January 17  
Sheltering In

Mt. Horeb  
January 31  
Sheltering In

Woodland  
January 30  
Sheltering In

Middle  
January 16  
Sheltering In

- VI. President's Remarks – Mr. Christian Bellmann
- VII. Superintendent's Remarks – Dr. Matthew Mingle
- VIII. Presentation
  - Mt. Horeb School
- IX. Discussion
  - 2020-2021 Budget Development
- X. Committee Reports
- XI. Public Commentary (agenda items only)

**Note on public input at BOE meetings:** Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on January 27, 2020.

B. Finance/Operations/Transportation

B.1. Board Secretary's and Treasurer's Report

WHEREAS, the Board of Education has received the report of the secretary for the month of January 2020; and  
 WHEREAS, this report shows the following balances on January 31, 2020:

FUND	CASH BALANCE	APPROPRIATION BALANCE	FUND BALANCE
(10) General Current Expense Fund	\$13,362,225.87		\$1,063,861.93
(10) General Current Expense		\$38,614.00	
(11) Current Expense		\$2,564,204.25	
(12) Capital Outlay		\$66,830.52	
(13) Special Schools		\$16,426.43	

(20) Special Revenue Fund	\$18,185.38	\$43,804.51	\$0.00
(30) Capital Projects Fund	\$4,652,858.22	(\$1,857,466.58)	(\$1,763,502.48)
(40) Debt Service Fund	\$60,336.00	\$0.00	\$0.00
TOTAL GOVERNMENTAL FUNDS	\$18,093,605.47	\$872,413.13	(\$699,640.55)
(60) Milk Fund	\$14,699.72	\$ (26,000.00)	\$ 5,198.02
(61) Juice and Water Fund	\$4,542.13	\$ (11,000.00)	\$ 1,811.56
TOTAL ENTERPRISE FUNDS	\$19,241.85	(\$37,000.00)	\$7,009.58

WHEREAS, in compliance with law and code the secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education, now, therefore, be it

RESOLVED, the Board of Education accepts the above reference reports and certifications and be it

FURTHER RESOLVED, in compliance with law and code, the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section), to the best of its knowledge, no major account or fund has been over expended in violation of law and code and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

B.2. Budget Transfers for the Month of January 2020

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and that are now being reported to the Board pursuant to Policy 6422:

	TO:		FROM:		
1.	11-000-230-331-000-01-00	Legal Services	11-000-291-290-000-00-01	Medical Return	\$18,000
2.	11-000-230-590-000-00-23	Legal Ads	11-000-291-290-000-00-01	Medical Return	\$5,000
3.	11-000-240-600-030-11-01	Admin. Supplies-Technology - CS	11-120-100-101-030-03-00	Salaries -Grades 1-5 Teachers-CS	\$27,000
4.	11-000-240-600-033-11-01	Admin. Supplies - Technology - MS	11-130-100-101-033-07-00	Salaries -Grades 6-8 Teachers-MS	\$27,000
5.	11-000-240-600-035-11-01	Admin. Supplies -Technology-MHS	11-130-100-101-033-07-00	Salaries -Grades 6-8 Teachers-MS	\$27,000
6.	11-000-240-600-040-11-01	Admin. Supplies - Technology -ALT	11-120-100-101-040-05-00	Salaries-Grades 1-5 Teachers-ALT	\$27,000
7.	11-000-240-600-050-11-01	Admin. Supplies - Technology -WS	11-120-100-101-050-06-00	Salaries -Grades 1-5 Teachers-WS	\$27,000
8.	11-000-240-600-033-07-10	Admin. Supplies - MS	11-190-100-610-033-07-10	Instructional Supplies - MS	\$100
9.	11-000-251-100-000-01-01	Salaries - Business Office Staff	11-000-291-290-000-00-01	Medical Return	\$7,150
10.	11-000-251-580-000-00-00	Business Office - Workshops & Travel	11-000-291-290-000-00-01	Medical Return	\$5,000
11.	11-000-252-500-000-11-01	Technology - Purchased Services	11-000-291-270-000-00-00	Health Benefits	\$3,000
12.	11-000-261-100-000-09-00	Salaries - Maintenance	11-000-262-100-000-09-00	Salaries - Custodians	\$12,000
13.	11-190-100-800-030-03-00	Field Trip Admission - CS	11-190-100-610-030-03-10	Instructional Supplies - CS	\$200
14.	11-190-100-800-035-04-00	Field Trip Admission - MHS	11-190-100-610-035-04-10	Instructional Supplies - MHS	\$100
15.	11-190-100-800-040-05-00	Field Trip Admission - ALT	11-190-100-610-040-05-10	Instructional Supplies - ALT	\$100
16.	11-190-100-800-050-06-00	Field Trip Admission - WS	11-000-222-600-050-06-13	Periodicals & Subscriptions - WS	\$200
17.	11-209-100-101-040-05-00	Salaries - SEED - Teacher - ALT	11-230-100-101-040-05-00	Salaries - Basic Skills - ALT	\$1,600

B.3. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/Conference	Location	Month/Yr	Cost
Derek Ressa	District	Affirmative Action Officer Certificate, Winter 2020	Monroe	Jan 2020	\$507*
Jamie Sands	WS	Matching Instruction to Your Readers through Conferring, Small Groups, and Strategy Groups	Mt. Laurel	Mar 2020	\$318

\*(This motion supersedes previous motion from December 16, 2019.)

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.4. Joint Agreement between SCESC and Warren Township BOE  
RESOLVED, that the Board of Education approves entering into the following joint agreement between Somerset County Educational Services Commission (SCESC) and the Warren Township Board of Education:

- Chapter 192/193 agreement for the 2019-2020 school year,

B.5. Waiver of Requirements - Special Education Medicaid Initiative (SEMI) Program

RESOLVED, that the Board of Education approves the Waiver of Requirements Special Education Medicaid Initiative (SEMI) Program:

WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 School Year, and

WHEREAS, that the Board of Education desires to apply for this waiver due to the fact that it has fewer than 40 Medicaid eligible classified students,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in Somerset County the appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2020-2021 school year.

B.6. Submission of Amendment for Federal Grant Monies

RESOLVED, that the Board of Education approves the submission to the Department of Education of an amendment of the application for 2019-20 ESEA Federal Grant Programs as follows:

- Title III

- Title III Immigrant

Amendment reflects a reallocation of monies among account lines in support of after school tutoring, parent outreach, and professional development.

C. Personnel/Student Services

C.1. Employment for the 2019-2020 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by \*) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Timothy Fabiano	0.4 Physical Education Teacher 02-33-22/biu	MS	BA+15	1	\$24,460 (prorated)	3/1/2020 - 6/30/2020	No	To replace employee #3448

C.2. Substitute Teachers

RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2019-2020 school year.

Name
Stephanie Ranieri
Timothy Fabiano

C.3. Movement on the Guide

RESOLVED, that the Board of Education approves the following staff for amended placements on the 2019-2020 salary guide:

Name	From	To	Effective
Hannah Nizri	BA	BA+15	02/01/2020
Lisa Lenci-Coppola	BA	BA+15	02/01/2020
Brittany Leonard	BA+15	MA	02/01/2020
Kathleen Reynolds	BA+15	MA	02/01/2020
Emily Niclas	MA+15	MA+30	02/01/2020
Michelle McMahon	MA+15	MA+30	02/01/2020
Allison Hecht	MA+30	MA+45	02/01/2020

C.4. Warren Staff Academy Courses Instructor Stipend 2019-2020

RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the

WTEA contractual rate \$50.00 per hour. The total cost shall not exceed \$600.00

Name	Course	Date	Prep Hours	Instructor Hours	Cost Total
Deanna DeRoner	Get Started with NGSS	Feb 26, Mar 4, 11 and 18, 2020	6	2	\$400
Jennifer Ronkiewicz	The Student Driven Classroom: Linking Objectives to Assessment	Mar 5, 2020	3	1	\$200

C.5. Special Education Service Provider List  
RESOLVED, that the Board of Education approves the addition of Physical Therapy evaluations at a cost not to exceed \$212.50 for Summit Speech School for the 2019-2020 school year.

C.6. Long Term Substitute  
RESOLVED, that the Board of Education approves the following individual as a Long Term Substitute:

Name	Effective Date	Replacing Employee #
Rachida Ghodbane	March 9, 2020 - June 9, 2020	#0568

C.7. Substitute Bus Aide/Monitor  
RESOLVED, that the Board of Education approves the following to be appointed as a substitute Bus Aide/Monitor for the 2019-2020 school year.

Name
Deborah Appleton

C.8. Transfer/Change in Assignment  
RESOLVED, that the Board of Education approves the transfer/change in assignment of the following district staff:

Name	From	To	Effective Date
Cheryl Hall	Bus Driver \$25,591 12-00-24/axo	Transportation Coordinator \$66,000 04-00-24/bgw	8/1/2020 - 6/30/2021

C.9. Transportation Additional Days  
RESOLVED, that the Board of Education approves the following individual at the employee's per diem rate during otherwise non-contracted time through July 31, 2020:

- Cheryl Hall - \$250.00 per day, not to exceed \$2,500

C.10. Clubs/After School Activities - Resignation  
RESOLVED, that the Board of Education accepts the resignation of the following Club Advisor:  
a. Carol Brown, Diversity Club Advisor, Middle School, effective February 5, 2020.

C.11 Clubs/After School Activities  
RESOLVED, that the Board of Education approves the following Club Advisor:  
a. Karen Balich, Diversity Club Advisor, Middle School, 15 sessions, \$735.

XIII. Unfinished Business

XIV. New Business

XV. Public Commentary (any topic)

XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

a collective bargaining agreement for the WTEA and/or WTAA and/or negotiations related to it and

specific prospective or current employees unless all who could be adversely affected request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 30 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Adjourn

2019-2020 Board Goals

1. Negotiate successor collective bargaining agreements with the WTAA and WTEA.
2. Adopt a five-year capital improvement plan.
3. Adopt a strategic plan.

2019-2020 District Goals

1. Develop programs and practices that support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
  - Whole Child connection - Healthy, Safe, Supported
2. Implement consistent safety and security procedures and practices throughout the district.
  - Whole Child connection - Healthy, Safe
3. Collaboratively develop a strategic plan with community stakeholders by Spring 2020.
  - Whole Child connection - Healthy, Safe, Engaged, Supported, Challenged